



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

OPPORTUNITY AWAITS

COLLABORATION EMPOWER LEARN PROSPER
WE ARE FAMILY GROWTH FLOURISH GREAT
LEARN SUCCEED THRIVE FOCUS ON THE
CHANGE LIVES PASSION YOU MAKE A DIFFERENCE CAUSE FUTURE
CHANGE LIVES

**WORK
AT THE Y!**

SWIM INSTRUCTOR STURGEON BAY & JACKIE & STEVE KANE PROGRAM CENTERS

Share the benefits of swimming – teach children to swim and be safe around water! This is a great position for an energetic and patient individual who is looking to work with children.

Looking for quality applicants to teach various levels of group and/or private lessons for toddlers and children ages 6 months–12 years old. We will train you in all skills necessary to teach fun and effective swim lessons.

Part-time instructions will work varied shifts as scheduled and available to work: weekdays, evenings and/or weekends.

Lifeguard, CPR and First Aid certification can be trained upon hire.

Starting Wage:

- \$11.00 per hour, depending on experience and number of classes taught.

Hours:

- Part-time, varied shifts available



“Living on a peninsula safety in and around water is critically important, teaching children new skills and watching them succeed is a fun and rewarding experience knowing I am making an impact with today's youth.”
– Y Swim Instructor

Applications being accepted. APPLY TODAY!

Please visit doorcountyyymca.org for a full job description, and a list of other opportunities or to download an application.

**FLEXIBLE
SCHEDULE**

**PROFESSIONAL
DEVELOPMENT**

**FREE
Y Membership**

**DISCOUNTS
ON Y
PROGRAMS**

IT'S FUN!

Be an integral part of two great community centered programs.

**BUILD
RESUME
SKILLS**

**CAUSE
DRIVEN**

Work with passionate people and help make our community a better place!

DOOR COUNTY YMCA | www.doorcountyyymca.org

Jackie & Steve Kane Center
3866 Gibraltar Road, Fish Creek, WI 54212
920-868-3660

Sturgeon Bay Program Center
1900 Michigan Street, Sturgeon Bay, WI 54235
920-743-4949



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DOOR COUNTY YMCA

Job Title: **Swim Instructor**

Job Code: SBINS, NDINS, SBPVT, NDPVT

FLSA Status: Full Time/Part Time

Job Grade: Grade C

Reports to: Aquatics Director

Revision Date: 1/18/2019

Leadership Level: Leader

Department: Aquatics

POSITION SUMMARY:

This position supports the work of the Y, a leading nonprofit, charitable organization committed to strengthening community through youth development, healthy living and social responsibility. The Swim Instructor at the Door County YMCA maintains a supportive, positive atmosphere that welcomes and respects all individuals and provides direct leadership, instruction and motivation for students in swim classes.

OUR CULTURE:

Our mission and core values are brought to life by our culture. In the Y, we strive to live our cause of strengthening communities with purpose and intentionality every day. **We are welcoming:** we are open to all. We are a place where you can belong and become. **We are genuine:** we value you and embrace your individuality. **We are hopeful:** we believe in you and your potential to become a catalyst in the world. **We are nurturing:** we support you in your journey to develop your full potential. **We are determined:** above all else, we are on a relentless quest to make our community stronger beginning with you.

ESSENTIAL FUNCTIONS:

1. Instructs swimming lessons in accordance with YMCA guidelines, having prepared lesson plans accordingly, and supports members and program participants in achieving their goals.
2. Develops and maintains positive relationships with volunteers, members or program participants, and colleagues at all levels of the organization; helps participants and families connect with each other and the YMCA; and encourages parent or caregiver involvement.
3. Conveys information on aquatics programs and schedules and as appropriate refers program participants and families to other programs.
4. Maintains records as required (e.g., attendance, progress reports).
5. Follows all YMCA policies, rules, regulations and procedures, including emergency and safety procedures. Completes incident and accident reports as necessary.
6. Organizes and puts away needed class equipment. Reports damaged equipment.
7. Trains and supervises class aides as assigned.
8. Completes all other duties as assigned.
9. Exemplify the YMCA values of Caring, Honesty, Respect and Responsibility in all aspects of job performance and in relationships with others.

DOOR COUNTY YMCA www.doorcountyyymca.org

STURGEON BAY PROGRAM CENTER 1900 Michigan Street, Sturgeon Bay, WI 54235 P 920 743 4949 F 920 743 8812

NORTHERN DOOR PROGRAM CENTER 3866 Gibraltar Road, Fish Creek, WI 54212 P 920 868 3660 F 920 868 9970

LEADERSHIP COMPETENCIES:

- 1. Engaging Community
- 2. Inclusion
- 3. Developing Self & Others

QUALIFICATIONS:

- 1. At least 15 years of age.
- 2. CPR for the Professional Rescuer, AED, and Basic First Aid certifications within 30 days of hire.
- 3. Child Abuse Prevention training and New Employee Orientation within 90 days of hire date.
- 4. Know how to swim.
- 5. Must be able to demonstrate swim instructor skills in accordance with YMCA standards such as the ability to instruct and observe participants in proper stroke techniques.

WORK ENVIRONMENT AND PHYSICAL DEMANDS:

- 1. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- 2. Ability to lift equipment and to lift a small to average size child.
- 3. Must be comfortable in water.
- 4. Ability to lift a small to average sized child (up to 50 lbs).
- 5. Ability to work in a humid, heated environment.

SIGNATURE:

I have reviewed and understand this job description.

Employee's name

Employee's signature

Today's date: _____