

POLICIES & PROCEDURES

DOOR COUNTY YMCA SUMMER CAMP

*Summer Camp at the Kress Youth Activity Center is a licensed camp.

CAMP FORMS - AVAILABLE THROUGH ONLINE REGISTRATION

Our online registration system will prompt you through all necessary forms when you sign up for camp. Apart from online registration, please submit your child's immunization forms to the Camp Director prior to your child's first day at camp. Please call your program center with any questions in regards to camp forms.

Please note that the Y uses photos of program participants in promotional materials (last names are not published). If you do not want your child photographed or to appear in promotional materials, please check the appropriate box during registration.

CAMP PAYMENT AND CANCELLATIONS

The balance of camp fees must be scheduled for a payment plan and **MUST** be paid in full prior to the scheduled camp day unless otherwise arranged with the Camp Director.

- Any previous Kid's Club or Kid's Day Out balances must be paid before enrollment of camp.
- Transfers from one camp day to another will be accepted on a space-available basis without penalty.
- Two-week notice is required to withdraw a camper from a day/program. If appropriate notice is provided your camp fees minus a \$25 cancellation fee will be refunded or not charged. If within the 2-week window regular fee will be assessed.
- Camp enrollments are accepted 48 hours prior to the camp day, or on a space-available basis.
- Due to high costs associated with offering camp, we need to ensure fees are kept current. Failure to meet payment schedules may result in termination of care.
- All questions, concerns, cancellations or transfers must be handled by the Camp Director.

FINANCIAL ASSISTANCE

At the YMCA, Summer Camp is for everyone, regardless of income. We are committed to giving everyone the opportunity to participate in character-building programs regardless of one's ability to pay. A subsidy program, provided through the State of Wisconsin, as well as partial financial assistance from the YMCA, if the state subsidy is less than 50%, is available for all of our licensed camps. State subsidy, if applicable, will be applied first to camp fees. Parents are required to pay all fees not covered by subsidy support or financial assistance. For financial assistance information contact the Sturgeon Bay Program Center (920) 743.4949 or the Jackie & Steve Kane Program Center (920) 868.3660. All requests are confidential. For state subsidy information, contact Bay Lake Consortium to get set up with a case manager at 1.888.794.5747. A current "Authorization of Service" must be on file with the YMCA before attendance. The parent/Guardian is responsible for full payment until "Authorization of Service" is received. Parents must submit a co-payment by the end of each month to continue care into the following month. Verification of subsidy support is due by June 3 or regular deposit is immediately due.

POLICIES & PROCEDURES

DOOR COUNTY YMCA SUMMER CAMP

CAMP SUPERVISION POLICY

The Door County YMCA is not able to provide 1:1 supervision of any child in our camp programs. Planned ratios are implemented and range from 1:6 to 1:12 depending on ages and activities. If your child requires more supervision, it will be the parent's responsibility to inform the YMCA and provide that service for your child. Assisting adults are permitted to accompany children in our camps at no additional cost. Contact the Camp Director to make arrangements before your child arrives at camp.

SWIMMING POLICY

Summer fun includes swimming in our tremendous aquatic facilities or local beaches! Please note that most of our Camp programs include instructional and/or recreational swim time as a part of the curriculum. Instructional swim lessons included.

CONTACT INFORMATION

School Age Director

Ashley Bagneski - abagneski@doorcountyyymca.org or 920.818.0796

Jackie & Steve Kane Center Trekkers Directors

Holly Butenhoff - hbutenhoff@doorcountyyymca.org or 920.868.3660

Bailey Cox - bcox@doorcountyyymca.org or 920.868.3660

Youth & Sports Program Executive

Paul Briney - pbriney@doorcountyyymca.org or 920.743.4949

In partnership with:



**Door County
Medical Center**

IN PARTNERSHIP WITH HOSPITAL SISTERS HEALTH SYSTEM

